



# BUCHANAN COUNTY COMMISSION

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## **Meeting Minutes Friday, January 12, 2024**

In attendance were Commissioner Scott Burnham, Presiding Commissioner Scott Nelsson, Commissioner Ron Hook, Administrative Coordinator Amy Helsel, Public Administrator Annette Bertelsen

Commissioner Hook called the meeting to order at 9:01 am.

## **Meeting Agenda**

Commissioner Hook made a motion to approve today's agenda. Presiding Commissioner Nelson seconded the motion.

## **Meeting Minutes**

Commissioner Hook made a motion to approve meeting minutes for Wednesday, January 10, 2024, and Thursday, January 11, 2024. Presiding Commissioner Nelson seconded the motion.

## **Business**

Public Administrator Annette Bertelsen met with Commissioners to discuss the process of employee evaluations. Annette left the meeting at 9:10 am.

Court orders to transfer funds were presented and approved by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

A court order authorizing a payment for Hawthorne Foundation was presented, and approved by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

A court order acknowledging receipt of a public notice to award a contract to Henry M Adkins allowing Election Authority to print ballots and program equipment was presented, and approved by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

Commissioner's discussed Community Alliance, a public swimming pool for recreation, therapy and swim meets.

Commissioners requested that a report of actual expenditures of the last 3 years, staffing and a breakdown of calls for the city and for the County be provided from the communications center. So, they can review it before next week's meeting.

## **Adjourn**

With no further official business on the agenda Commissioner Burnham made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Hook seconded the motion. All are in favor of adjourning. The meeting ended at 10:35 am.